



## 2022 Collaborative Group of the Americas on Inherited Gastrointestinal Cancers (CGA-IGC) & Fight Colorectal Cancer (Fight CRC) Award

### *Request for Applications*

- 📌 **FOCUS:** Early Career Award in Hereditary, Familial or Early-Age Onset CRC in the United States
  - 📌 **DEADLINE:** MONDAY, AUGUST 2022, AT 5.00 PM PACIFIC TIME
  - 📌 **APPLY:** [cgaigc.com/grant-opportunities](https://cgaigc.com/grant-opportunities)
  - 📌 **Award Amount:** \$15,000
  - 📌 **Award period/length of award:** 1 January 2023 – 31 December, 2023
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Fight CRC and CGA-IGC's joint **vision** is to improve the lives of those with hereditary and familial colorectal cancer syndromes.

Fight CRC and CGA-IGC's joint **mission** is to advance the care of patients and family members with hereditary and familial colorectal cancer syndromes by ensuring that cutting edge research and clinical care paradigms inform patient support tools and policy change in an equitable and inclusive manner.

***Please review this document carefully prior to submission to ensure you have all parts of the application needed to complete the online submission. A checklist is provided at the end of this document.***

#### OBJECTIVE

- In collaboration with, and support from Fight Colorectal Cancer (Fight CRC), The Collaborative Group of the Americas on Inherited Gastrointestinal Cancer (CGA-IGC) is offering research or project awards for early career investigators/clinicians.
  - This mechanism will support research, quality improvement, or patient engagement projects that improve the lives of patients and/or their family members with hereditary colorectal cancer syndromes, early-age onset colorectal cancer, or familial colorectal cancer. The project should have a specific focus on colorectal cancer.
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#### DESCRIPTION

- An award of up to \$15,000 for 1 year will be given to unique and creative projects based on competitive review. Preliminary or pilot projects do not necessarily require previous work or preliminary data. These awards are not designed to fund existing or ongoing activities. Grants submitted with matching funds will receive special attention. Each award will be for one year; however, a no-cost extension may be considered with appropriate justification and approval by the CGA-IGC Grant Review Committee.

*Funding for these research grants comes from our generous members, partners, and sponsors.*



## ELIGIBILITY & AWARD PROVISIONS

- The proposed research or activity must be investigator-initiated and conducted within the United States.
- The principal investigator must be a member in good standing of CGA-IGC at the time of grant submission and during the award period.
- Applicant must be early career, defined as:
  - Trainees with strong mentor letter of support.
  - Within 5 years of completion of terminal training.
  - Established investigators are not eligible (defined as those who hold an NIH grant (R01, R29), a VA HSR&D Merit Award).
- Trainee applicants must have a mentor attesting to oversight and commitment to project completion in a letter of support.
- Members of the CGA-IGC Executive Council or Grant Review Committee are ineligible for receiving funding from this award, however, can be co-investigators or advisors.
- Investigators may submit one application per CGA mechanism, per funding cycle.
- Awards not funded may be considered for other CGA grants, at the discretion of the Grant Review Committee.

*\*Important! Full CGA-IGC membership in good standing is required. To Join CGA-IGC, [click here](#).*

- The awarding of a grant, or renewal of an existing grant, is at the discretion of the Grant Review Committee and can be suspended from year to year.
- The scope of the proposed project should match the grant budget. All or part of a submitted proposal cannot be funded by another institution or agency, either local or national other than in the form of a matching grant.
- The submitting investigator and mentor, if applicable, agree to complete the project based on the specific aims and budget submitted. Changes in specific aims or scope of the proposed project may be allowed with appropriate justification and approval by the CGA-IGC Grant Review Committee.
- Salary support for the investigator(s), travel funds or institutional indirect costs are not allowed.
- A progress report will be submitted at the end of the sixth month of funding (mid-project update) to the Grant Review Committee with a final report being submitted within three months of completion of the grant period.
- Awardees will be asked to participate in Fight CRC/CGA-IGC webinars and/or interviews to promote funded work.
- Successful applicants must agree to acknowledge Fight CRC and CGA-IGC support in any publications or presentations that result from the research or project, with the following text: "Supported by Fight Colorectal Cancer and the Collaborative Group of the Americas on Inherited Gastrointestinal Cancer."
- All awards will be recognized at the CGA-IGC annual meeting. One or more of the investigators participating in the project are required to present their findings or outcomes of the project to the CGA-IGC membership at the annual meeting.



## REVIEW CRITERIA

In evaluating the merits of an application, the Committee will consider the following:

- The nature and clarity of the project as a discrete, well-defined activity that can be completed within the proposed study period.
- Clinical or scientific significance or relevance of the project as it pertains to the field of inherited colorectal cancer syndromes, early-age onset, or familial colorectal cancer.
- Overall impact of the proposal (e.g., number of individuals or institutions that will benefit).
- Availability of other resources to complete the proposal.
- Ability of the investigator(s) to complete the Specific Aims or objectives of the proposal.
- Project feasibility (including availability of adequate resources, personnel, and facilities) and measures of outcome.



## INSTRUCTIONS FOR SUBMISSION

- Documents should be formatted using 1" margins and a font no smaller than 11 point with a limit of 10 pages TOTAL.
- Applications must be submitted through the CGA-IGC Grant Portal. All requested fields must be completed. A PDF copy of the grant application can be submitted through this portal. Please email [info@cgaigc.com](mailto:info@cgaigc.com) with any questions or for technical assistance.
- All parts of the application must be completed before August 22, 2022, 5PM PT to be considered for review.

**ALL sections below are counted in the 10-page limit**

### 1. Technical Abstract

### 2. Background/Significance/Innovation

- Briefly review background material for the proposal while critically evaluating existing knowledge and present the significance of the topic.
- Why the project is important, specifics of how this proposal promotes the mission of the CGA-IGC and Fight CRC, and who will benefit from the project.

### 3. Specific Aims & Hypotheses

- Clearly and concisely state the hypothesis to be tested and what the project is intended to accomplish.

### 4. Pilot Data/Preliminary Work (not required)

### 5. Project Plan/Strategy

#### ***Project or Experimental Design***

- Description of the project design, primary and secondary measurable outcomes, and a timeline covering the period of funding.

#### ***Planned Analysis/Statistics***

#### ***Expected Outcomes***

- That includes interpretation of possible outcomes.

### 6. Resources Available and Feasibility to complete the project/research-including institutional support for the project

### 7. References Cited

- List all citations of literature at the end of the research plan, in the order in which they are cited in the proposal. Each complete citation must include the names of first three authors, the complete title of any article, the name of the book or journal, volume number, page numbers, and year of publication.

### 8. Institutional Review Board (IRB) status



## INSTRUCTIONS FOR SUBMISSION CONTINUED

- If the proposal involves the participation of human subjects, this section should include institutional review board status (approved, submitted, pending submission). Please note IRB approval is not required at the time of proposal submission, but approval or submitted raises feasibility of project).

### 9. Conflict of interest

- All applications should consider and address conflict of interest issues regarding copyright materials (device and drug patents).

### 10. Budget

- A detailed proposal budget should be included. Indicate how the funds will be allocated and justify each budget item.

### **The Sections below items are excluded from the 10-page limit**

#### 1. Resources and Environment

#### 2. Supporting Letters

- A letter of support from the home sponsoring institution is needed that should describe the necessary administrative and other assistance they are willing to provide including time and financial support to present project results at the CGA-IGC national meeting.
- Provide letters of support from all collaborators particularly if multiple institutions are involved.
- Mentor letters of support, if applicable.

#### 3. Biographical Sketch for Primary Investigator and Co-investigators (NIH format)

#### 4. Current and pending other support for PI and mentor

#### 5. Lay Summary, 1/2 page limit (may be used on Fight CRC & CGA media materials)

#### 6. Headshot of principal investigator (and mentor if applicable)

#### 7. Short biography of principal investigator (and mentor if applicable)

## KEY DATES

- **April 18, 2022** - Application site opens
- **August 22, 2022** - Applications due
- **October 3, 2022** - Awards announced
- **November 10, 2022** - Recipients recognized at Annual Meeting Awards ceremony
- **January 1, 2023** - Funding start date

**Please carefully review checklist on the next page. Any questions please contact us on [info@cgaigc.com](mailto:info@cgaigc.com)**

## 2022 CGA-IGC AWARD CHECKLIST

**All grant applications must be submitted through the CGA-IGC Grant Portal.** If you have a google account, the progress in your application will automatically save for 30 days so you can work across devices or take a break without losing a step or entered data. If you do not have a google account or plan to take more than 30 days to complete your application, we recommend collecting all needed documents/information and entering your application in one session. **Please review the grant requirements and checklists in detail prior to submission.**

### APPLICATION CHECKLIST:

#### Eligibility

- ☐ Confirm that you are a CGA-IGC member in good standing. This will be verified before your application is reviewed.
- ☐ The proposed project and team are located within the United States.
- ☐ The proposed project is investigator initiated.
- ☐ The proposed project is clinically focused research, quality improvement or community engagement work dedicated to hereditary gastrointestinal cancers.
- ☐ There is no award overlap: CGA does not provide duplicate funding (if part of a larger study, the budget explains how funds are not duplicated).
- ☐ The principal investigator is early career define as:
  - Trainee (with mentor attesting to support).
  - Within 5 years of completion of training.
- ☐ Party responsible for overseeing use of funds (PI or mentor) cannot be a member of CGA-IGC Council or Grant Review Committee.

#### Application Portal

- ☐ Description of how your project aligns with CGA-IGC and Fight CRC Joint Vision & Mission.
- ☐ General Audience/Lay Summary.
- ☐ Demographic Information of principal investigator.
- ☐ Contact information, affiliations for mentors and co-investigators.
- ☐ Contact information for administrative/financial officer who will be handling grant award (this will be our point of contact for fund disbursement).
- ☐ Combined PDF containing all necessary elements (see below).
- ☐ Headshot of PI (and mentor, if applicable).
- ☐ Short biography of PI (and mentor, if applicable).

#### Formatting of Submitted PDF

- ☐ All pages must be formatted with a minimum 1-inch margin and font no smaller than 11 point
- ☐ Application cannot exceed 10 pages (letters of support, bio sketches, other support documents, appendices, lay summary, headshots and bios are not counted in 10 pages).
- ☐ The upper right header of each page must include your name and the award type.
- ☐ The upper left header of each page must include the page number.

#### PDF Components

##### **10-page limit**

- ☐ Technical abstract.
- ☐ Research proposal.
  - Background/Significance/Innovation.
  - Specific aims & hypotheses.
  - Pilot data/previous work.
  - Project plan/strategy.
  - Impact/Pitfalls/Future Directions.
- ☐ References.
- ☐ Budget and Budget Justification.
- ☐ IRB Status.
- ☐ Conflicts of Interest.

##### **Not included in 10-page limit**

- Resources and environment
- Letters of support (including mandatory letter of support from mentor for trainees).
- Biosketch for PI, mentor and all co-investigators.
- Other support document for PI and mentor.
- Appendices (if applicable).