



## Disclosure and Review of Conflicts of Interest

### CGA-IGC Executive Council

Any CGA member who wishes to serve on the Executive Council in any role must complete a conflict of interest (COI) disclosure at the time of their nomination. Once elected, members of the Executive Council must complete a COI disclosure annually. If any pertinent changes occur between annual disclosures, an update must be submitted within 30 days of the change.

Disclosure of potential conflicts of interest will include information pertaining to industry employment, stock ownership, industry research grants, and industry-funded income for the CGA member and their immediate family. When deciding what constitutes a pertinent company for disclosure, an individual should consider what could be perceived as a conflict of interest by an average layperson. Disclosure of this information for family members will be reviewed, but the information will not result in an automatic exclusion. A review of COI disclosures will be conducted by the current members of the Executive Council, with the following parameters to determine eligibility for service:

#### Industry employment

Nominees to and members of the Executive Council are required to disclose if they or their immediate family members have employment in a pertinent industry. A CGA member who is employed by industry is not eligible to serve on the Executive Council. If a member of the Executive Council accepts industry employment during their service term, they must vacate their council seat upon beginning in their new position.

#### Stock ownership and options

Nominees to and members of the Executive Council are required to disclose stock ownership in pertinent companies of any amount in their name or the names of their immediate family members. CGA members whose shares of a single pertinent stock are greater than \$25,000 or whose aggregate shares of multiple pertinent stocks are greater than \$50,000 are not eligible to serve on the Executive Council. If a member of the Executive Council gains stock that exceeds these amounts during their service term, they must vacate their council seat.

#### Industry research grants

Nominees to and members of the Executive Council are required to disclose industry sponsored research grants of any amount in their name or the names of their immediate family members for review, but there is no upper limit of funding that would automatically preclude service.

#### Industry-funded income

Nominees to and members of the Executive Council are required to disclose other industry-funded income for themselves and their immediate family members. Examples of activities that could result in industry-funded income include but are not limited to consulting, serving as a scientific advisor, commercial speaking, obtaining intellectual property rights, providing expert testimony, and serving as a member of a data safety and monitoring board. CGA members whose annual income from a single company is greater than \$25,000 or whose aggregate income from multiple companies is greater than \$50,000 are not eligible to serve on the Executive Council. If a member of the Executive Council earns annual income that exceeds these amounts during their service term, they must vacate their council seat.

## **CGA-IGC Committees**

Any CGA member who wishes to serve on a committee in any role must complete a conflict of interest (COI) disclosure at the time of their nomination. Once elected, committee members must complete a COI disclosure annually. If any pertinent changes occur between annual disclosures, an update must be submitted within 30 days of the change.

Disclosure of potential conflicts of interest will include information pertaining to industry employment, stock ownership, industry research grants, and industry-funded income for the CGA member and their immediate family. When deciding what constitutes a pertinent company for disclosure, an individual should consider what could be perceived as a conflict of interest by an average layperson. Disclosure of this information for family members will be reviewed, but the information will not result in an automatic exclusion. A review of COI disclosures will be conducted by the current members of the Executive Council, with the following parameters to determine eligibility for service:

### Industry employment

Nominees to and members of CGA committees are required to disclose if they or their immediate family members have employment in a pertinent industry. A CGA member who is employed by industry is not eligible to serve as the Committee Chair or Vice Chair on any committee but can serve as a member of the Education, Membership, Communications, or Diversity, Equity, and Inclusion committees. Industry employees cannot serve on the Research committee given potential conflicts with a review of grant applications and abstract submissions. Industry employees cannot serve on the Meeting Planning Committee given the potential commercial bias in planning an educational event. Industry employees will not comprise more than one-third of the total committee membership at any given time. If a Committee Chair or Vice Chair accepts industry employment during their service term, they must vacate their leadership position but can continue to serve on the committee, provided their membership does not result in industry employees exceeding one-third of total committee membership.

### Stock ownership and options

Nominees to and members of CGA committees are required to disclose stock ownership in pertinent companies of any amount in their name or the names of their immediate family members. CGA members whose shares of a single pertinent stock are greater than \$25,000 or whose aggregate shares of multiple pertinent stocks are greater than \$50,000 are not eligible to serve on the Meeting Planning or Research committee. If a committee member gains stock that exceeds these amounts during their service term, they must vacate their position.

### Industry research grants

Nominees to and members of CGA committees are required to disclose industry-sponsored research grants of any amount in their name or the names of their immediate family members for review, but there is no upper limit of funding that would automatically preclude service.

### Industry-funded income

Nominees to and members of CGA committees are required to disclose other industry-funded income for themselves and their immediate family members. Examples of activities that could result in industry-funded income include but are not limited to consulting, serving as a scientific advisor, commercial speaking, obtaining intellectual property rights, providing expert testimony, and serving as a member of a data safety and monitoring board. CGA members whose annual income from a single company is greater than \$25,000 or whose aggregate income from multiple companies is greater than \$50,000 are not eligible to serve on the Meeting Planning or Research Committee. If a committee member earns annual income that exceeds these amounts during their service term, they must vacate their position.