



2024 Collaborative Group of the Americas on Inherited Gastrointestinal Cancers (CGA-IGC) Award

Request for Applications

- **DEADLINE:** FRIDAY, AUGUST 23, 2024, AT 5.00 PM PACIFIC TIME
- **APPLY:** cgaigc.com/grant-opportunities
- **AWARD AMOUNT:** \$30,000 total over 2 years (\$15,000 per year)
- **AWARD PERIOD:** January 1st 2025 – December 31st 2026

CGA-IGC's **vision** is to eliminate morbidity and early mortality of hereditary gastrointestinal cancers.

CGA-IGC's **mission** is to advance science, clinical care and advocacy for patients with inherited gastrointestinal cancers through research and education as the leading authority in the Americas.

Please review this document carefully prior to submission to ensure you have all parts of the application needed to complete the online submission. A checklist is provided at the end of this document.

OBJECTIVE

The Collaborative Group of the Americas on Inherited Gastrointestinal Cancer (CGA-IGC) is offering research or project awards that directly promote the mission of the organization. Proposals investigating any area of hereditary gastrointestinal cancer risk will be considered.

DESCRIPTION

- An award of up to \$30,000 total over 2 years (\$15,000 per year) will be given to unique and creative projects based on competitive review. Preliminary or pilot projects do not necessarily require previous work or preliminary data. These awards are not designed to fund existing or ongoing activities. Grants submitted with matching funds will receive special attention. The initial award will be up to \$15,000 for the first year, with the award of the other half of the funding after review of a progress report from the first year. The total award period will be two years; however, a no-cost extension may be considered with appropriate justification and approval by the CGA-IGC Grant Review Committee.

Funding for these research grants comes from our generous members, partners, and sponsors.



ELIGIBILITY & AWARD PROVISIONS

- The proposed research or activity must be investigator-initiated and conducted within North, Central or South America.
- The principal investigator must be a member ***in good standing*** of CGA-IGC at the time of grant submission and during the award period.
- All active members of the CGA-IGC, regardless of the degree or title, are encouraged to submit. However, the committee prioritizes early-career investigators.
- Members of the CGA-IGC Grant Review Committee are ineligible to receive funding from this award; however, they can be co-investigators or advisors.
- Investigators may submit one application per CGA-IGC mechanism per funding cycle.
- Trainees are eligible to submit if supporting documentation attesting to oversight and mentorship are included in the application.
- Awards not funded may be considered for other CGA grants at the discretion of the Grant Review Committee.

**Important! Full CGA-IGC membership in good standing is required. To Join CGA-IGC, [click here](#).*

- The awarding of a grant, or renewal of an existing grant, is at the discretion of the Grant Review Committee and can be suspended from year to year.
- The scope of the proposed research should match the grant budget. All or part of a submitted proposal cannot be funded by another institution or agency, either local or national, other than in the form of a matching grant.
- The submitting investigator agrees to complete the project based on the specific aims and budget submitted. Changes in specific aims or scope of the proposed project may be allowed with appropriate justification and approval by the CGA-IGC.
- Salary support for the investigator(s), travel funds, or institutional indirect costs are not allowed.
- A progress report will be submitted to the Grant Review Committee at the end of the first year of funding, and a final report will be submitted within three months of the grant period's completion. The CGA-IGC will provide a template for this report.
- Successful applicants must agree to acknowledge CGA-IGC support in any publications or presentations that result from the research or project, with the following text: "Supported by a grant from the Collaborative Group of the Americas on Inherited Gastrointestinal Cancer."
- All awards will be recognized at the annual meeting. One or more of the investigators participating in the project must present their findings or outcomes to the CGA-IGC membership at a future annual meeting.



REVIEW CRITERIA

In evaluating the merits of an application, the Committee will consider the following:

1. The nature and clarity of the project as a discrete, well-defined activity that can be completed within the proposed study period.
2. Clinical or scientific significance or relevance of the project as it pertains to the field of inherited colorectal cancer syndromes.
3. Overall impact of the proposal (e.g., number of individuals or institutions that will benefit).
4. Availability of other resources to fund the proposal.
5. Ability of the investigator(s) to complete the Specific Aims or objectives of the proposal.
6. Project feasibility (including availability of adequate resources, personnel, and facilities) and measures of outcome.


**INSTRUCTIONS FOR
SUBMISSION**

- Documents should be formatted using 1" margins and a font no smaller than 11 point. **The scientific proposal (Specific Aims + Research Plan/Strategy) must be no more than 3 pages TOTAL.**
- Applications must be submitted through the CGA-IGC Grant Portal. All requested fields must be completed. A PDF copy of the grant application can be submitted through this portal. Please email info@cgaigc.com with any questions or for technical assistance.
- All parts of the application must be submitted by **August 23, 2024, before 5.00 PM PT** to be considered for review.

ALL sections below are counted in the 3-page-limit

1. Abstract
2. Background/Significance/Innovation
3. Including specifics of how this proposal promotes the mission of the CGA-IGC
4. Specific Aims & Hypotheses
5. Pilot Data/Preliminary Work (not required, but can be included)
6. Project Plan/Strategy

Including project design, planned analysis and statistical considerations, expected outcomes, and a timeline for completion

ALL sections below items are excluded from the 3-page-limit

7. References Cited

8. Institutional Review Board (IRB) status (if applicable)

If the proposal involves the participation of human subjects, this section should include institutional review board status (approved, submitted, pending submission). Please note IRB approval is not required at the time of proposal submission, but approval or submission raises the feasibility of project.

9. Conflict of interest (if applicable)

All applications should consider and address conflict of interest issues regarding copyright materials (device and drug patents).

10. Budget

A detailed proposal budget should be included. Indicate how the funds will be allocated and justify each budget item.

11. Supporting Letters (if applicable)

Mentor letters of support are required for Trainee applicants.

12. Biographical Sketch for Principal Investigator and Co-investigators (NIH format)

13. Current and pending other support for the Principal Investigator and mentor (if applicable)

KEY DATES

- **April 22, 2024** - Application site opens.
- **August 23, 2024** - Applications due
- **October 2, 2024** - Awardee notified
- **November 13, 2024** - Recipients recognized at Annual Meeting Awards ceremony.
- **January 1, 2025** - Funding start date.

Please carefully review the checklist on the next page. Any questions, please contact us on info@cgaigc.com

2024 CGA-IGC AWARD CHECKLIST

All grant applications must be submitted through the CGA-IGC Grant Portal. If you have a google account, the progress in your application will automatically save for 30 days so you can work across devices or take a break without losing a step or entered data. If you do not have a google account or plan to take more than 30 days to complete your application, we recommend collecting all needed documents/information and entering your application in one session. **Please review the grant requirements and checklists in detail prior to submission.**

APPLICATION ELIGIBILITY CHECKLIST:

- Confirm that you are a CGA-IGC member in good standing. This will be verified before your application is reviewed.
- The proposed project and team are located within North, Central or South America.
- The proposed project is investigator initiated.
- The proposed project is focused on hereditary gastrointestinal cancers.
- There is no award overlap: CGA does not provide duplicate funding (if part of a larger study, the budget explains how funds are not duplicated).
- Trainees are eligible if the application includes a letter of support from a mentor who will oversee the project.
- Members of Grant Review Committee are not eligible to receive funds (but can serve as co-investigators or advisors).